



## Board of Aldermen Request for Action

**MEETING DATE:** 8/28/2023

**DEPARTMENT:** Public Works

**AGENDA ITEM:** Resolution 1260, Approve Change Order No. 3 With Menke Excavating for 4<sup>th</sup> Street Terrace

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**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1260, approving Change Order No. 3 with Menke Excavating for 4<sup>th</sup> Street Terrace in the amount of \$89,936.67.

**SUMMARY:**

On March 7, 2023, the Board awarded the 4<sup>th</sup> Street and 4<sup>th</sup> Street Terrace Improvement project to Menke Excavating in an amount of \$885,740.13.

On June 20, the Board approved Change Order No. 1 in the amount of \$30,300 for the replacement of the sewer main on 4<sup>th</sup> Street as the main was inaccessible and in a deteriorated state.

On July 18, the Board approved Change Order No. 2 in the amount of \$49,554 for the replacement of the sewer main on 4<sup>th</sup> Street Terrace, as well as the replacement of three service lines that were found to be Orangeburg pipe.

Throughout this project, staff have been actively engaging with residents, holding multiple meetings to gather feedback and address any concerns they may have. During these meetings, one recurring concern that has been brought to our attention is the current location of the mailboxes on the east side of Spelman Drive. This placement poses a safety hazard as all houses are situated on the west side, leading to instances of children and older residents having to run across the street to retrieve their mail.

In an effort to promote safety and convenience for residents, staff is proposing to relocate the mailboxes to the west side. The plan is to place cluster box units (CBUs) on the west side of the street. To facilitate smoother mail delivery for both the post office and the residents, we would be adding a paved area for the postman to safely pull in and pull out from traffic. This project would also include sidewalks and ADA ramps to allow residents from 4<sup>th</sup> Street and 4<sup>th</sup> Terrace to access this area effortlessly.

Currently, there is a ditch in this area that would need to be filled and a stormwater pipe will be added underground. Staff have already coordinated with the local post office, and they are on board with the plan.

Menke Excavating has provided a change order price of \$89,936.67 to complete the work.

Current location of the mailbox on the East side of Spellman Drive.



Proposed plan: Cluster box units located on the West side with sidewalks, pull in/ out area for post office and stormwater infrastructure underground.



Proposed plan (rendering)



**PREVIOUS ACTION:**

March 7, 2023, Board approve Res 1199 awarding the bid.

June 20, 2023, Board approved Res 1234 approving Change Order No. 1.

July 18, 2023, Board approved Res 1250 approving Change Order No. 2.

**POLICY ISSUE:**

Infrastructure maintenance

**FINANCIAL CONSIDERATIONS:**

There are funds available in the General Fund and Parks & Stormwater Sales Tax Fund.

<b>Streets &amp; Sidewalks</b>		
ADA Ramps	\$5,100.00	
5 Foot Sidewalk	\$10,485.00	
Grading LS	\$10,920.00	
6" AB3	\$1,200.00	
8" Asphalt	\$7,758.40	
Mail Box Pad	\$1,100.00	
	<b>\$36,563.40</b>	
<b>Stormwater</b>		
Stormwater Linear Feet	\$21,006.72	
Junction Box	\$13,752.00	
Inlets	\$15,600.00	
Curb	\$3,014.55	
	<b>\$53,373.27</b>	
<b>Grand Total</b>		<b>\$89,936.67</b>

**ATTACHMENTS:**

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> Ordinance                  | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution      | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report               | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Proposal |                                   |

**RESOLUTION 1260**

**APPROVING CHANGE ORDER NO. 3 WITH MENKE EXCAVATING FOR  
FOURTH STREET TERRACE IN THE AMOUNT OF \$89,936.67**

**WHEREAS**, Menke Excavating was awarded the bid to complete improvements on Fourth Street Terrace; and

**WHEREAS**, concerns have been raised regarding the current placement of the mailboxes along the eastern side of Spelman Drive, highlighting a potential safety risk; and

**WHEREAS**, the planned improvements include rebuilding the street and it is in the best interest of the City to address this safety issue; and

**WHEREAS**, Menke Excavating has provided Change Order No. 3 to relocate the mailboxes to the west side of Spelman Drive, construct a pull in/pull out area for the post office, add sidewalks with ADA ramps, and place underground stormwater infrastructure. The total cost associated with these modifications is \$89,936.67.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF  
THE CITY OF SMITHVILLE, MISSOURI, AS FOLLOWS:**

**THAT** the Board approves Change Order No. 3 with Menke Excavating to relocate the mailboxes to the west side of Spelman Drive.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 28<sup>th</sup> day of August, 2023.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

**Menke Excavating LLC**  
**P.O. Box 53**  
**Camden Point, MO 64018**  
**Office 816-450-3230**

Menke Excavating LLC

8/17/2023



TO: City of Smithville

4<sup>th</sup> & 4<sup>th</sup> Terrace Mailbox Project

ADA Ramps @ 1700.00 X 3 =	\$5,100.00
5' Sidewalk @9.00 X 1165 SF=	\$10,485.00
Storm Water @ 83.36 X 252 LF=	\$21,006.72
Junction Box @ 6876 X 2=	\$ 13,752.00
Curb @ 22.33 X 135 LF=	\$3,014.55
Inlets @ 7800 X 2=	\$15,600.00
Grading LS	\$10,920.00
6" AB3 @15.00 X 80 SY	\$1,200.00
8" Asphalt @ 96.98 X 80 SY	\$7,758.40
Mail Box Pad	\$1,100.00
<b>Total</b>	<b>\$89,936.07</b>

Note

Fence removal and fence replacement will be additional charge.

Cluster Unit (mailbox) not included

Steve Menke  
8/3/23